

Town of LaGrange Monthly Meeting Minutes

14 August, 7:00pm at Town Hall

Chairman Brendan Smith called the meeting to Order at 7:00 pm

Pledge of Allegiance

Previous Month's Minutes

- **July meeting minutes; Kyle made a motion to approve the minutes, Loren seconded, motion carried, no one opposed.**
- **August Agenda meeting notes, Planning Commission minutes – Loren made a motion to approve the minutes, Kyle seconded, motion carried, no one opposed.**
- Mandy read the Treasurer's Report and reported on the Fire calls.
- Planning Commission
 - Honor Roll Concept – no new activity this past month
 - Waldner Conditional Use Permit – Brock presented the Recommended conditions for the Steve Waldner Conditional Use Permit.

Kyle made a motion to approve the recommendations for the Conditional Use Permit for the Steve Waldner CUP Request to be presented to the County Planning Commission. This includes the 8 conditions plus asking input from the County Planning Commission one more condition. Loren seconded the motion. No one opposed, motion carried.

- Hwy 21 Property – they have an extension until the end of August. Improvements have been made but slowed in the past week.

Citizen's Concerns – No concerns

- Old Business
 - Personnel Update- Discussed adding James Campbell as the Assistant Patrolman.
Brendan made a motion to hire James Campbell as the Assistant Patrolman at \$21.50 per hour for 32 hours per week. Kyle seconded the motion. No one opposed, motion carried.
 - Cody ETF – Resolution of Inclusion was discussed and will be submitted to the state for an effective date of 1/1/2024
 - Road Projects Update

Ellsworth Road Project – Discussed the Engineering bid, State DOT and Ho-Chunk involvement and concerns.

Motion: Loren made a motion to hire Svet Roussev as the Project Engineer for the Ellsworth Rd Project. Kyle seconded the motion. Brendan opposed. Motion carried.

Ellsworth Bridge – No new information

England LRIP – No new information

Equipment Update:

Grader - No new information

Tractor Door & Mower Skirt/Holder tractor door in, waiting on skirt

Boom Mower Rental – contracting Greenfield Township. **Kyle made a motion to Start with 40 hours and re-evaluate at that time, giving Brendan and Cody S the flexibility to approve additional hours if necessary, without additional Board approval. Loren seconded the motion, no one opposed. Motion carried.**

Replace small mower – purchased. Will sell old lawn mower by sealed bid auction.

New Plow Truck Discussion – Patrolman went through specs with vendors. Discussed options to move forward. Western Star/International/Mack

Town Shop Issues – Hot water heater – installed and works great.

Boyington Cemetery – Discussed clean-up efforts past and future.

Recycle Center Oil collection – Project completed.

Elliot Culvert Assessment- Mud Creek – determined to be structurally sound.

- Fire Call Bills discussed progress made since last meeting
- Bill for Fire Station Rent/Utilities – Received payment from OFD
- Terry Christen, Tricor Insurance – still working on quote
- Town of LaGrange/Greenfield Cooperative Agreement – Greenfield approved
- Road Ownership Review – nothing new.
- New Business
 - Town Hall Rental Process was discussed
 - Replacement for QuickBooks - Discussed changing to Town Hall Software aka MARGE.

Kyle made a motion to approve the purchase of Townhall software. Initial purchase and lock in the annual price by purchasing 3 years up front totaling \$7854.00. Loren seconded the motion. No one opposed. Motion carried.

- On-Line Bill Pay – discussed options.
- Town Credit Card – discussed pros and cons to having a credit card for Township business.
- Web Site and Facebook Use – work in progress
- Clerk and Chair Computers – Kyle made a motion to approve up to \$2000 to replace the computers in the Clerk and the Chairman’s offices. Brendan seconded the motion.
- Ho-Chunk White Tail Crossing Convenience Store Alcohol Permit
- 17 Aug Towns Association Mtg – Kyle, Brendan, and Loren will attend.
- **Brendan made a motion to pre-purchase propane 1000 gallons of @ \$1.749 totaling \$1749.00. Loren seconded the motion, no one opposed. Motion carried.**
- Treasurer/Clerk/Supervisor Inputs
- Pay Bills – **Kyle made a motion to pay the bills as presented. Loren seconded the motion. No one opposed. Motion carried.**
- Adjourn

Approved September 11, 2023